

# **SWEET SPRINGS BAPTIST ACADEMY**

1027 CR 2445  
HUNTSVILLE, MO 65259  
660-277-3963  
[SSBAPTISTACADEMY@YAHOO.COM](mailto:SSBAPTISTACADEMY@YAHOO.COM)

## **MEMBERS**

# **STUDENT ENROLLMENT PAPERS**

**PASTOR TIM GIBSON**

# FINANCIAL POLICY AND AGREEMENT

## MEMBER REGISTRATION:

Enrollment fees are paid annually and must be paid to assure the student a place in the school. These fees are non-refundable. These fees are due between June 1<sup>st</sup> and July 31<sup>st</sup>. Anyone registering after these dates will have to pay an additional \$10.00.

Registration fee between June 1<sup>st</sup> and July 31<sup>st</sup>:

<u>New Student</u>	<u>Re-enrolled Student</u>
\$65.00	\$45.00

Registration fee after July 31<sup>st</sup>:

\$75.00	\$55.00
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The enrollment fee includes Stanford & OLSAT testing, diagnostic testing and ReadMaster/TypeMaster/MathBuilder points. Once these fees are paid, there are no refunds to anyone for any reason.

## TUITION:

Tuition is based on a 10-month payment program. Payments are due the 1<sup>st</sup> of every month, starting August 1<sup>st</sup>. Any family paying the entire year by August 1<sup>st</sup> will receive a 5% discount on the yearly tuition only.

Tuition fees are as follows:

1 <sup>st</sup> Student	\$800.00 yearly
2 <sup>nd</sup> Student	\$700.00 yearly
3 <sup>rd</sup> Student	\$600.00 yearly

There is no tuition charge after the 3<sup>rd</sup> student in the family.

If these amounts are not paid in full on August 1<sup>st</sup>, they will be broken into 10 monthly payments due on the 1<sup>st</sup> of every month. Tuition is non-refundable. If a student has paid the entire year and must be dismissed from the Academy, tuition will be refunded for the following month through the end of the current school year. (School year \_\_\_\_\_)

Tuition and PACE charges are to be paid on the 1<sup>st</sup> of every month. If you fail to pay by the 15<sup>th</sup> of the month, there will be a \$10.00 late fee charged on your account. If you fail to pay by the end of the month, your child **will not** be issued new PACEs until you have contacted the school administration. We will accept cash and/or check for payment methods. There will be a \$20.00 fee for all returned checks.

## PACE FEES:

Each student will be charged **\$3.25** per PACE throughout the school year. If a PACE is not paid for, the score for that PACE will not be recorded.

Each student will be charged **\$10.00** per PACE that must be re-done due to failure. If a PACE is not paid for, the score for that PACE will not be recorded.

Based on my understanding of the above policies, I am enrolling \_\_\_\_\_  
for the \_\_\_\_\_ school year.

Date: \_\_\_\_\_ Parent(s) Signature: \_\_\_\_\_

**SCHOOL TERM \_\_\_\_\_**  
**STUDENT INFORMATION**

Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Age: \_\_\_\_\_  
Sex: \_\_\_\_\_ SS#: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
Last School Attended: \_\_\_\_\_  
Address: \_\_\_\_\_  
Last Grade Completed: \_\_\_\_\_

**FAMILY INFORMATION**

Father's Name: \_\_\_\_\_  
Employment: \_\_\_\_\_  
Position: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mother's Name: \_\_\_\_\_  
Employment: \_\_\_\_\_  
Position: \_\_\_\_\_ Phone: \_\_\_\_\_  
Emergency Number: \_\_\_\_\_  
Marital Status: Married:\_\_\_ Widow:\_\_\_ Divorced:\_\_\_ Separated:\_\_\_

**RELIGIOUS INFORMATION**

Church Attending: \_\_\_\_\_  
Address: \_\_\_\_\_ Pastor: \_\_\_\_\_  
How often do you attend? SS, AM worship, PM worship, Wednesday night  
Father a Christian: \_\_\_\_\_ Mother a Christian: \_\_\_\_\_  
Has applicant ever made a profession of faith? \_\_\_\_\_  
If so, when? \_\_\_\_\_

**MEDICAL INFORMATION**

Family Physician: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Does student have any physical defects or allergies? \_\_\_\_\_  
If yes, explain: \_\_\_\_\_  
Has student received immunizations? Diphtheria \_\_\_\_\_  
Smallpox \_\_\_\_\_  
Polio \_\_\_\_\_

**SCHOLASTIC INFORMATION**

Has student ever been expelled, dismissed, suspended, or refused admission to another school? \_\_\_\_\_ If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Has student ever had disciplinary difficulty at school? \_\_\_\_\_  
If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Please indicate academic level of student's previous work:  
Excellent \_\_\_\_\_ Good \_\_\_\_\_ Average \_\_\_\_\_ Poor \_\_\_\_\_  
Has student ever failed an academic level in school? \_\_\_\_\_  
If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
Does student have juvenile or arrest record? \_\_\_\_\_ If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Has student ever used tobacco or nonprescription drugs of any kind? \_\_\_\_\_  
Has student ever drank or been involved with drinking? \_\_\_\_\_  
As a parent will you agree to uphold the policies of Sweet Springs Baptist Academy? \_\_\_\_\_

**SWEET SPRINGS BAPTIST ACADEMY**  
**STUDENT RECORD RELEASE**

Date: \_\_\_\_\_

**To Releasing School Counselor:**

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Dear Counselor:

My child(ren) has (have) been withdrawn from your school. Please release their academic and health records to the following school. Thank you.

**ACCEPTING SCHOOL**

**SWEET SPRINGS BAPTIST ACADEMY**  
**1027 CR 2445**  
**HUNTSVILLE, MO 65259**

Student's Name

Age

Grade

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\_\_\_\_\_  
Signature of Requesting Parent/Guardian

\_\_\_\_\_  
Signature of Receiving Principal

# SWEET SPRINGS BAPTIST ACADEMY

## PERMISSION FOR TRIPS AND EXCURSIONS

I hereby give Sweet Springs Baptist Academy consent to take \_\_\_\_\_  
on field trips and to use public park facilities, with the understanding that such trips are under the  
supervision of SSBA.

Date: \_\_\_\_\_ Parent/Guardian Signature(s): \_\_\_\_\_  
\_\_\_\_\_

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## AUTHORIZATION FOR USE OF PHOTOGRAPHS, STORIES, OR PUBLIC APPEARANCES

I give permission to Sweet Springs Baptist Academy to use pictures and stories of \_\_\_\_\_  
for educational and informational purposes only.

Date: \_\_\_\_\_ Parent/Guardian Signature(s): \_\_\_\_\_  
\_\_\_\_\_

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## CONSENT FOR MEDICAL CARE

I authorize Sweet Springs Baptist Academy to secure medical care for \_\_\_\_\_  
when an EMERGENCY occurs and I/we cannot be reached after reasonable efforts have been made  
to contact me. I/we (parent/guardian) will be responsible for payment of all charges incurred.

Date: \_\_\_\_\_ Parent/Guardian Signature(s): \_\_\_\_\_  
\_\_\_\_\_

# SWEET SPRINGS BAPTIST ACADEMY

## CONDUCT POLICY (PART 1)

Sweet Springs Baptist Academy is a school offering a high quality of Christian training but is not to be a correctional institution for problems arising beyond those usually encountered in average school children. While we love delinquent and emotionally unstable children, the school is not equipped to meet their needs. Some children do not adjust to a disciplined academic environment and find excuses to criticize the policies and decisions of staff and administration. In such cases, the school reserves the right to have full discretion in the discipline, with corporal punishment administered by the parent, and/or to place such students on probation for a reasonable corrective period of time. Any student who does not cooperate with the total educational process will be dismissed.

I, the parent/guardian, realize that from time to time children take issue with actions that they do not agree with and they are prone to criticize statements and actions out of context. This being normal for children, I pledge that if this should occur, I will not support such criticism; but will support school personnel first, then call the school for details, and discipline my child.

I further realize that building strong relations with my child's supervisor to aid in the training of my child is as much my responsibility as it is the schools, and I will pray for the staff and program. I will cooperate with them in discipline, accepting their judgment in all such matters. I will lay a spiritual foundation through Godly example in the home and support the spiritual training of the Church. I will follow through with any work assignments or forms to be signed; see that my child reaches school on time; send written reasons for absences or tardiness; cooperate in training the child to respect school property and pay for any damage to the same; attend all parent functions; and assist in publicizing the school and its programs among friends.

I realize that attending Sweet Springs Baptist Academy is a privilege and not a right. It is my intention to abide by the decisions and support the discipline of the administration.

Learning without discipline is impossible. Listed below are a few of the areas where discipline will be required:

1. Disrespect to Staff or students.
2. General disturbances such as talking without permission and interrupting class.
3. Not completing assigned work.
4. Destroying or defacing Church property.
5. Stealing or cheating of any kind.
6. Fighting or threatening any Staff member or member of the student body.
7. Any disorderly conduct.
8. Leaving school grounds without permission.
9. Not having forms signed and returned when due.
10. Not complying with school dress code.
11. Being off limits inside or outside the Church building.
12. Any conduct that is not in agreement with the doctrine and purpose of Sweet Springs Baptist Academy.

Any student observing questionable activities or overhearing conversations that may cause harm to a Staff member or members of the student body should discuss the matter immediately with the supervisor. This is not tattling, it has been said, "All it takes for evil to triumph is for good men to do nothing."

***"...to him that knoweth to do good, and doeth it not, to him it is sin." James 4:17***

# SWEET SPRINGS BAPTIST ACADEMY

## CONDUCT POLICY (PART 2)

Student's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

We believe that character is important to everyone. The desire of the Academy is to develop character that is consistent with the Scripture. This form reflects the Academy's attempt to secure students who would best adjust to the rigor of a highly disciplined training program characterized by high standards of personal conduct.

Do you attend Church regularly? \_\_\_\_\_ Where? \_\_\_\_\_

Have you ever been saved? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

Do you agree to accept the Bible as God's Word and submit yourself to its principles as the final authority?

Have you or do you smoke? \_\_\_\_\_ Have you or do you drink alcoholic beverages? \_\_\_\_\_

Have you or do you use narcotics of any kind? \_\_\_\_\_ Have you or are you involved in any gang? \_\_\_\_\_

Have you ever been expelled or suspended from school? \_\_\_\_\_

Do you have a good relationship with your parents? Father: \_\_\_\_\_ Mother: \_\_\_\_\_

Will you promise not to draw, wear, or display in any way anti-Christian symbols? \_\_\_\_\_

What is your attitude towards the Academy? \_\_\_\_\_

Do you want to attend this Academy? \_\_\_\_\_ Why? \_\_\_\_\_

As a student of the Academy, I pledge to uphold this Academy's rules and guidelines stated in the Academy's handbook. I will maintain behavior, which exemplifies courtesy, kindness, morality, and honesty. I will strive to be of unquestionable character in dress, conduct, and other areas of life.

I agree to abide by the above standards of conduct and other regulations expected of each student enrolled in this Academy while I am a student attending the Academy and will strive to give the impression to students, parents, or faculty that I am in harmony with the goals, aims, and standards of the Academy.

Discipline is a part of education. Here, discipline is maintained that is firm, consistent, fair, and tempered with love. Our staff maintains standards of behavior in the Learning Center through kindness, love, and a genuine regard for the student. However, when disciplinary action becomes necessary, it is firmly carried out. Tempered by good judgment and understanding.

# SWEET SPRINGS BAPTIST ACADEMY

## CONDUCT POLICY (PART 3)

We agree to abide by all the policies, rules, etc. as outlined in the Sweet Springs Baptist Academy's handbook, Student information form, Conduct policies, and Finance policy.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you have a disagreement with any of the policies of Sweet Springs Baptist Academy, please list what they are and the Scriptural reason why you disagree with them.

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# SWEET SPRINGS BAPTIST ACADEMY

## CHURCH ATTENDANCE POLICY

We believe in order to have a high quality Christian education, you must be active in Church. The more active you are, the more you will grow in the grace and knowledge of our Lord and Saviour Jesus Christ. We have established a policy every student must abide by. It is what we feel is important and needful to helping with a Christian education.

### **SWEET SPRINGS BAPTIST CHURCH MEMBERS**

All students who attend Sweet Springs Baptist Academy are required to attend at least two (2) of the following services each week: Sunday School, Sunday Morning Service, Sunday Night Service, and/or Wednesday Night Service. At certain times, students may be required to attend other services as determined by the Administrator of Sweet Springs Baptist Academy.

### **SWEET SPRINGS BAPTIST CHURCH NON-MEMBERS**

All students who attend Sweet Springs Baptist Academy, who are members and attending another Church of like doctrine, faith, and order, are permitted to attend their Church at least two of the following services: Sunday School, Sunday Morning Service, Sunday Night Service, and/or Wednesday Night Service. Students who do not attend Church are required to attend two (2) services here at Sweet Springs Baptist Church. Students will be required to bring reports with proper signatures verifying their attendance. These students may also be required to attend any service at Sweet Springs Baptist Church or other places as determined by the Administrator.

Students who agree to this policy and fail to keep their commitment on a regular basis, will be dismissed from the Academy.

If a student is sick, providentially hindered, or out of town and cannot find another Church, the parent must write a note for them. If there is another reason why they could not attend, a note is required, and at that time it will be determined by the school Administrator whether they are excused or unexcused. This policy is one of the most important that we have; therefore, consider it carefully before entering into the agreement.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_